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APPENDIX 1. MULTIPLE PRIMARY CANCERS - RULES FOR REPORTING INCIDENCE AND SURVIVAL

1. The recognition of the existence of two or more primary cancers does not depend on time.
2. A primary cancer is one that originates in a primary site or tissue and is not an extension, nor a recurrence, nor a metastasis.
3. Only one tumour shall be recognised as arising in an organ or pair of organs or tissue.

Some groups of codes are considered to be a single organ for the purposes of defining multiple tumours. These topography code groups are shown in Appendix Table 1.

Multifocal tumours – that is, discrete masses apparently not in continuity with other primary cancers originating in the same primary site or tissue, for example bladder – are counted as a single cancer.

4. Rule 3 does not apply in two circumstances:
 - 4.1 Systemic (or multicentric) cancers potentially involving many different organs are only counted once in any individual. These are Kaposi sarcoma (group 15 in Table 2) and tumours of the haematopoietic system (groups 8-14 in Appendix Table 2).
 - 4.2 Neoplasms of different morphology should be regarded as multiple cancers (even if they are diagnosed simultaneously in the same site).

If the morphological diagnoses fall into one category in Appendix Table 2, and arise in the same primary site, they are considered to be the same morphology for the purpose of counting multiple primaries. If the morphological diagnoses fall into two or more of the categories in Appendix Table 2, even if they concern the same site, the morphology is considered to be different, and two or more cases should be counted.

Single tumours containing several different histologies which fall into one histological group in Appendix Table 2 are registered as a single case, using the numerically highest ICD-O morphology code.

If, however, one morphology is not specific (groups (5), (14) and (17)) and a specific morphology is available, the case should be reported with the specific histology and the non-specific diagnosis should be ignored.

Table 1. Groups of topography codes considered a single site in the definition of multiple cancers

ICD-O-2/3 site code	Label	If diagnosed at different times, code first diagnosis. If diagnosed at the same time use codes given below.
C01 C02	Base of tongue Other and unspecified parts of tongue	C02.9
C00 C03 C04 C05 C06	Lip Gum Floor of mouth Palate Other and unspecified parts of mouth	C06.9
C09 C10 C12 C13 C14	Tonsil Oropharynx Pyriiform sinus Hypopharynx Other and ill-defined sites in lip, oral cavity and pharynx	C14.0
C19 C20	Rectosigmoid junction Rectum	C20.9
C23 C24	Gallbladder Other and unspecified parts of biliary tract	C24.9
C33 C34	Trachea Bronchus and lung	C34.9
C40 C41	Bones, joints and articular cartilage of limbs Bones, joints and articular cartilage of other and unspecified sites	C41.9
C65 C66 C67 C68	Renal pelvis Ureter Bladder Other and unspecified urinary organs	C68.9

Appendix Table 1 Groups of topography codes considered a single site in the definition of multiple cancers

Table 2. Groups of malignant neoplasms considered to be histologically 'different' for the purpose of defining multiple tumours (adapted from Berg JW. Morphologic classification of human cancer. In: Schottenfeld D & Fraumeni JF Jr. *Cancer Epidemiology and Prevention*, 2nd edition, Chapter 3 of Section 1: Basic Concepts. Oxford, New York, Oxford University Press, pp. 28-44, 1996).

<i>Group</i>	
<i>Carcinomas</i>	
1. Squamous and transitional cell carcinoma	8051-8084, 8120-8131
2. Basal cell carcinomas	8090-8110
3. Adenocarcinomas	8140-8149, 8160-8162, 8190-8221, 8260-8337, 8350-8551, 8570-8576, 8940-8941
4. Other specific carcinomas	8030-8046, 8150-8157, 8170-8180, 8230-8255, 8340-8347, 8560-8562, 8580-8671
(5) Unspecified carcinomas (NOS)	8010-8015, 8020-8022, 8050
6. Sarcomas and soft tissue tumours	8680-8713, 8800-8921, 8990-8991, 9040-9044, 9120-9125, 9130-9136, 9141-9252, 9370-9373, 9540-9582
7. <i>Mesothelioma</i>	9050-9055
<i>Tumours of haematopoietic and lymphoid tissues</i>	
8. Myeloid	9840, 9861-9931, 9945-9946, 9950, 9961-9964, 9980-9987
9. B-cell neoplasms	9670-9699, 9728, 9731-9734, 9761-9767, 9769, 9823-9826, 9833, 9836, 9940
10. T-cell and NK-cell neoplasms	9700-9719, 9729, 9768, 9827-9831, 9834, 9837, 9948
11. Hodgkin lymphoma	9650-9667
12. Mast-cell Tumours	9740-9742
13. Histiocytes and Accessory Lymphoid cells	9750-9758
(14) Unspecified types	9590-9591, 9596, 9727, 9760, 9800-9801, 9805, 9820, 9832, 9835, 9860, 9960, 9970, 9975, 9989
15. <i>Kaposi sarcoma</i>	9140
16. <i>Other specified types of cancer</i>	8720-8790, 8930-8936, 8950-8983, 9000-9030, 9060-9110, 9260-9365, 9380- 9539
(17) <i>Unspecified types of cancer</i>	8000-8005

Appendix Table 2 Groups of malignant neoplasms considered to be histologically 'different' for the purpose of defining multiple tumours

RECOMMENDATIONS FOR RECORDING

- A. Two tumours of different laterality, but of the same morphology, diagnosed in paired organs (e.g. breast) should be registered separately unless stated to have originated from a single primary. Exceptions to this rule are:

- a. Tumours of the ovary (of the same morphology)
- b. Wilm's tumour (nephroblastoma) of the kidney.
- c. Retinoblastoma

which should be recorded as a single bilateral registration when they occur on both sides.

Reminder: tumours in paired organs of completely different histology should be registered separately.

- B. Cancers which occur in any 4th character subcategory of colon (C18) and skin (C44) should be registered as multiple primary cancers.

APPENDIX 2. DEFINITIONS OF REGIONAL LYMPH NODES (R+)

Based on: Sobin LH, Ch. Wittekind (eds.): UICC International Union Against Cancer TNM Classification of Malignant Tumours, Sixth Edition. Wiley-Liss, New York, 2002

Lip and oral cavity

Pharynx (Including base of tongue, soft palate, and uvula)

Larynx

Paranasal sinuses

Salivary glands - parotid, submandibular, and sublingual

Cervical nodes

Thyroid gland

Cervical and upper/superior mediastinal nodes

Oesophagus

Cervical oesophagus: Scalene, internal jugular, upper and lower cervical, perioesophageal, supraclavicular

Intrathoracic oesophagus: Upper perioesophageal (above the azygous vein), subcarinal, lower perioesophageal (below the azygous vein), mediastinal and perigastric nodes, excluding coeliac nodes

Stomach

Perigastric nodes along the lesser and greater curvatures

Nodes along the left gastric, common hepatic, splenic, and celiac arteries

Hepatoduodenal nodes

Gastroesophageal junction: paracardial, left gastric, coeliac, diaphragmatic, and the lower mediastinal paraesophageal

Small intestine

Duodenum: Pancreaticoduodenal, pyloric, hepatic (pericholedochal, cystic, hilar), and superior mesenteric nodes

Ileum and Jejunum: Mesenteric, including superior mesenteric nodes

Terminal ileum only: Ileocolic, including posterior cecal nodes

Colon and rectum

The regional lymph nodes are the pericolic and perirectal nodes and those located along the ileocolic, right colic, middle colic, left colic, inferior mesenteric, superior rectal (hemorrhoidal), internal iliac arteries, mesorectal, lateral sacral, presacral, and sacral promontory (Gerota).

Anal canal

Perirectal, internal iliac, and inguinal nodes

Liver (including intrahepatic bile ducts)

The regional lymph nodes are the hilar nodes (i.e., those in the hepatoduodenal ligament), hepatic (along the proper hepatic artery), periportal (along the portal vein), and those along the abdominal inferior vena cava above the renal veins (except the inferior phrenic nodes).

Gallbladder

Extrahepatic bile duct

Cystic duct, pericholedochal, hilar, peripancreatic (head only), periduodenal, periportal, celiac, and superior mesenteric nodes

Ampulla of Vater

Superior: Lymph nodes superior to the head and body of the pancreas

Inferior: Lymph nodes inferior to the head and body of the pancreas

Anterior: Anterior pancreaticoduodenal, pyloric, and proximal mesenteric nodes

Posterior: Posterior pancreaticoduodenal, common bile duct, and proximal mesenteric nodes

Pancreas

The regional lymph nodes are the peripancreatic nodes, which may be subdivided as follows:

Superior: Lymph nodes superior to the head and body of the pancreas

Inferior: Lymph nodes inferior to the head and body of the pancreas

Anterior: Anterior pancreaticoduodenal, pyloric (for head only), and proximal mesenteric lymph nodes

Posterior: Posterior pancreaticoduodenal, common bile duct, and proximal mesenteric nodes

Splenic: Hilum of the spleen and tail of the pancreas (for tumours in the body and tail only)

Celiac: (for tumours of head only)

Lung

Pleural mesothelioma

All regional nodes are above the diaphragm. They include the intrathoracic, scalene, internal mammary (for pleural mesothelioma only) and supraclavicular nodes.

Bone

The regional lymph nodes are those appropriate to the site of the primary tumour.

Soft tissues

The regional lymph nodes are those appropriate to the site of the primary tumour.

Carcinoma of the skin (excluding eyelid, vulva, and penis)**Malignant melanoma of the skin (excluding eyelid)**

The regional lymph nodes are those appropriate to the location of the primary tumour.

Unilateral Tumours

Head, neck Ipsilateral preauricular, submandibular, cervical, and supraclavicular lymph nodes

Thorax Ipsilateral axillary lymph nodes

Arm Ipsilateral epitrochlear and axillary lymph nodes

Abdomen, loins and buttocks.

Ipsilateral inguinal lymph nodes

Leg Ipsilateral popliteal and inguinal lymph nodes

Anal margin and perianal skin Ipsilateral inguinal lymph nodes

With tumours in the boundary zones between the above, the lymph nodes pertaining to the regions on both sides of the boundary zone are considered to be regional lymph nodes. The following 4 cm-wide bands are considered boundary zones:

Between Along

Right/left Midline

Head and neck/ thorax Clavicle-acromion-upper shoulder blade edge

Thorax/arm Shoulder-axilla-shoulder

Thorax/abdomen, loins, buttocks Front: Middle between navel and costal arch

Back: Lower border of thoracic vertebrae (midtransverse-axis)

Abdomen, loins, and buttock/leg Groin-trochanter-gluteal sulcus

Breast

The regional lymph nodes are:

1. Axillary (ipsilateral): interpectoral (Rotter's) nodes and lymph nodes along the axillary vein and its tributaries, which may be divided into the following levels:

(i) Level I (low-axilla): lymph nodes lateral to the lateral border of the pectoralis minor muscle

(ii) Level II (mid-axilla): lymph nodes between the medial and lateral borders of the pectoralis minor muscle and the interpectoral (Rotter's) lymph nodes

(iii) Level III (apical axilla): lymph nodes medial to the medial margin of the pectoralis minor muscle, excluding those designated as subclavicular, infraclavicular.

Note: Intramammary lymph nodes are coded as axillary lymph nodes.

2. Infraclavicular (subclavicular) (ipsilateral).

3. Internal mammary (ipsilateral): lymph nodes in the intercostal spaces along the edge of the sternum in the endothoracic fascia.

4. Supraclavicular (ipsilateral).

Any other lymph node metastasis is coded as a distant metastasis (M1), including cervical, or contralateral internal mammary lymph nodes.

Vulva

The femoral and inguinal nodes

Vagina

Upper two-thirds of vagina: pelvic nodes, including obturator, internal iliac (hypogastric), external iliac, and pelvic nodes, NOS.

Lower third of vagina: inguinal and femoral nodes

Cervix uteri

Paracervical, parametrial, hypogastric (internal iliac, obturator), common and external iliac, presacral, and lateral sacral nodes

Corpus Uteri

Pelvic (hypogastric [obturator, internal iliac], common and external iliac, parametrial, and sacral), and para-aortic nodes

Ovary

Fallopian tube

Hypogastric (obturator), common and external iliac, lateral sacral, para-aortic, and inguinal nodes

Gestational trophoblastic tumours

Regional lymph nodes: Not applicable

Penis

Superficial and deep inguinal nodes and pelvic nodes

Prostate

The regional lymph nodes are the nodes of the true pelvis, which essentially are the pelvic nodes below the bifurcation of the common iliac arteries

Testis

Abdominal para-aortic (periaortic), preaortic, interaortocaval, precaval, paracaval, retrocaval, and retroaortic nodes, and nodes along the spermatic vein

Intrapelvic and inguinal nodes are considered regional after scrotal or inguinal surgery

Kidney

Renal hilar, abdominal para-aortic and paracaval nodes

Renal pelvis and ureter

Renal hilar, abdominal para-aortic and paracaval nodes

Intrapelvic nodes (for ureter only)

Urinary bladder

The regional lymph nodes are the nodes of the true pelvis, which essentially are the pelvic nodes below the bifurcation of the common iliac arteries.

Urethra

Inguinal and pelvic nodes

Carcinoma of the eyelid**Carcinoma of the conjunctiva****Malignant melanoma of the conjunctiva****Malignant melanoma of the uvea****Retinoblastoma****Sarcoma of the orbit****Carcinoma of the lacrimal gland**

Preauricular, submandibular, and cervical lymph nodes.

Brain**Hodgkin's disease and Non-Hodgkin's lymphoma**

Not TNM classifiable

APPENDIX 3. CANCER CHEMOTHERAPEUTIC AGENTS

Chemotherapeutic Agent	Brand Name(S)
5 AZACYTIDINE	Vidaza
5 FLUOROURACIL	Adrucil;fluoroblastin;5 FU
ABRAXANE	Abraxane
ACTINOMYCIN	Cosmegen; dactinomycin
AMSACRINE	M-AMSA;4'-(9 acridinyl aminomethane-sulfon-m-anisodide)
ASPARAGINASE	Crisantaspase (Erwinase)
AZACITIDINE	Vidaza
BENDAMUSTINE	Levact
BLEOMYCIN	Blenoxane
BUSULFAN	Myleran
CABAZITAXEL	Jevtana
CAPECITABINE	Xeloda
CARBOPLATIN	Paraplatin
CARMUSTINE	BCNU;bichlorethylNitrosourea
CHLORAMBUCIL	Leukeran
CISPLATIN	Cis-diammine dichloroplatinum DDP;platinol;platamine
CLADRIBINE	Leustat, LITAK
CLOFARABINE	Evoltra
CRISANTASPASE	Erwinase, asparaginase or L-asparaginase
CYCLOPHOSPHAMIDE	Cytosan; cyclophar; endoxan
CYTARABINE	Cytosine arabinoside;arabinosyl cystosine;cytosar-U; ara-C
DACARBAZINE	DTIC; dimethyltriazine imidazole carboxamide
DACTINOMYCIN	Cosmegen Lyovac
DAUNORUBICIN	Daunomycin;cerubidin
DOCETAXEL	Taxotere
DOXORUBICIN	Adriamycin
DOXORUBIN	Adriamycin;hydroxyl daunorubicin
EPIRUBICIN	Pharmorubicin
ETOPOSIDE	VP-16, Etopophos, Vepesid
FLUDARABINE	Fludara
FLUOROURACIL	5FU
GEMCITABINE	Gemzar
GLIADEL IMPLANTS	Gliadel implants (carmustine)
HEXAMETHYL-MELAMINE	HMM
HYDROXYCARBAMIDE	(Hydrea, hydroxyurea)
HYDROXYUREA	Hyrea
IDARUBICIN	Zavedos
IFOSFAMIDE	Holoxan
IRINOTECAN	Campto
LEUCOVORIN	(folinic acid)
LIPOSOMAL DAUNORUBICIN	DaunoXome
LIPOSOMAL DOXORUBICIN	Caelyx, Myocet

LOMUSTINE	CCNU;cyclohexylchloroethyl nitosourea;CeeNU
MELPHALAN	Alkeran;phenylalanine mustard;L-PAM;L- Sarcolysin
MERCAPTOPURINE	6-MP;purinethol
MESNA	Uromitexan
METHOTREXATE	Amethopterin; MTX, matrex; mexate emthexate
MITHRAMYCIN	Mithracin
MITOMYCIN	Mitomycin C Kyowa
MITOMYCIN C	Mutamycin
MITOTANE	op'-DDP;lysodren
MITOXANTRONE	Novantrone;DHAD
OXALIPLATIN	eloxatin
PACLITAXEL	Taxol
PEMETREXED	Alimta
PENTOSTATIN	Nipent
PROCARBAZINE	Matulane;methylhydrazine
RALTITREXED	Tomudex
RASBURICASE	Fasturtec
SEMUSTINE	Methyl-CCNU;MeCCNU;chloroethyl methylcyclohexyl nitrosourea
STREPTOZOZIN	Streptozotocin
TAXOL	Paclitaxel (taxol)
TEGAFUR-URACIL	Uftoral
TEMOZOLOMIDE	Temodal
THIOGUANINE	6-TG;lanvis
THIOTEPA	Thio-TEPA;triethylenethiophosphoramide
TIOGUANINE	lanvis
TOPOTECAN	Hycamtin
TRABECTEDIN	Yondelis
TREOSULFAN	Ovastat, Treosulfan Medac, Treosulfan
VINBLASTINE	Velban
VINCRIStINE	Oncovin
VINDESINE	Eldisine
VINORELBINE	Navelbine
VP-16	Etoposide;VP-16-213 epipodophyllotoxin;vepesid

APPENDIX 4. INTERNATIONAL STANDARD CLASSIFICATION OF OCCUPATIONS (ISCO-08) OF THE INTERNATIONAL LABOUR ORGANISATION (ILO) CODES

<u>1</u>	<u>Managers</u>	<u>5</u>	<u>Service and sales workers</u>
11	Chief executives, senior officials and legislators	51	Personal service workers
111	Legislators and senior officials	511	Travel attendants, conductors and guides
112	Managing directors and chief executives	512	Cooks
12	Administrative and commercial managers	513	Waiters and bartenders
121	Business services and administration managers	514	Hairdressers, beauticians and related workers
122	Sales, marketing and development managers	515	Building and housekeeping supervisors
13	Production and specialised services managers	516	Other personal services workers
131	Production managers in agriculture, forestry and fisheries	52	Sales workers
132	Manufacturing, mining, construction, and distribution managers	521	Street and market salespersons
133	Information and communications technology service managers	522	Shop salespersons
134	Professional services managers	523	Cashiers and ticket clerks
14	Hospitality, retail and other services managers	524	Other sales workers
141	Hotel and restaurant managers	53	Personal care workers
142	Retail and wholesale trade managers	531	Child care workers and teachers' aides
143	Other services managers	532	Personal care workers in health services
<u>2</u>	<u>Professionals</u>	54	Protective services workers
21	Science and engineering professionals	541	Protective services workers
211	Physical and earth science professionals	<u>6</u>	<u>Skilled agricultural, forestry and fishery workers</u>
212	Mathematicians, actuaries and statisticians	61	Market-oriented skilled agricultural workers
213	Life science professionals	611	Market gardeners and crop growers
214	Engineering professionals (excluding electrotechnology)	612	Animal producers
215	Electrotechnology engineers	613	Mixed crop and animal producers
216	Architects, planners, surveyors and designers	62	Market-oriented skilled forestry, fishery and hunting workers
22	Health professionals	621	Forestry and related workers
221	Medical doctors	622	Fishery workers, hunters and trappers
222	Nursing and midwifery professionals	63	Subsistence farmers, fishers, hunters and gatherers
223	Traditional and complementary medicine professionals	631	Subsistence crop farmers
224	Paramedical practitioners	632	Subsistence livestock farmers
225	Veterinarians	633	Subsistence mixed crop and livestock farmers
226	Other health professionals	634	Subsistence fishers, hunters, trappers and gatherers
23	Teaching professionals	<u>7</u>	<u>Craft and related trades workers</u>
231	University and higher education teachers	71	Building and related trades workers, excluding electricians
232	Vocational education teachers	711	Building frame and related trades workers
233	Secondary education teachers	712	Building finishers and related trades workers
234	Primary school and early childhood teachers	713	Painters, building structure cleaners and related trades workers
235	Other teaching professionals	72	Metal, machinery and related trades workers
24	Business and administration professionals	721	Sheet and structural metal workers, moulders and welders, and related workers
241	Finance professionals	722	Blacksmiths, toolmakers and related trades workers
242	Administration professionals	723	Machinery mechanics and repairers
243	Sales, marketing and public relations professionals	73	Handicraft and printing workers
25	Information and communications technology professionals	731	Handicraft workers
251	Software and applications developers and analysts	732	Printing trades workers
252	Database and network professionals	74	Electrical and electronic trades workers
26	Legal, social and cultural professionals	741	Electrical equipment installers and repairers
261	Legal professionals	742	Electronics and telecommunications installers and repairers

262	Librarians, archivists and curators	75	Food processing, wood working, garment and other craft and related trades workers
263	Social and religious professionals	751	Food processing and related trades workers
264	Authors, journalists and linguists	752	Wood treaters, cabinet-makers and related trades workers
265	Creative and performing artists	753	Garment and related trades workers
3	<u>Technicians and associate professionals</u>	754	Other craft and related workers
31	Science and engineering associate professionals	8	<u>Plant and machine operators, and assemblers</u>
311	Physical and engineering science technicians	81	Stationary plant and machine operators
312	Mining, manufacturing and construction supervisors	811	Mining and mineral processing plant operators
313	Process control technicians	812	Metal processing and finishing plant operators
314	Life science technicians and related associate professionals	813	Chemical and photographic products plant and machine operators
315	Ship and aircraft controllers and technicians	814	Rubber, plastic and paper products machine operators
32	Health associate professionals	815	Textile, fur and leather products machine operators
321	Medical and pharmaceutical technicians	816	Food and related products machine operators
322	Nursing and midwifery associate professionals	817	Wood processing and papermaking plant operators
323	Traditional and complementary medicine associate professionals	818	Other stationary plant and machine operators
324	Veterinary technicians and assistants	82	Assemblers
325	Other health associate professionals	821	Assemblers
33	Business and administration associate professionals	83	Drivers and mobile plant operators
331	Financial and mathematical associate professionals	831	Locomotive engine drivers and related workers
332	Sales and purchasing agents and brokers	832	Car, van and motorcycle drivers
333	Business services agents	833	Heavy truck and bus drivers
334	Administrative and specialised secretaries	834	Mobile plant operators
335	Regulatory government associate professionals	835	Ships' deck crews and related workers
34	Legal, social, cultural and related associate professionals	9	<u>Elementary occupations</u>
341	Legal, social and religious associate professionals	91	Cleaners and helpers
342	Sports and fitness workers	911	Domestic, hotel and office cleaners and helpers
343	Artistic, cultural and culinary associate professionals	912	Vehicle, window, laundry and other hand cleaning workers
35	Information and communications technicians	92	Agricultural, forestry and fishery labourers
351	Information and communications technology operations and user support technicians	921	Agricultural, forestry and fishery labourers
352	Telecommunications and broadcasting technicians	93	Labourers in mining, construction, manufacturing and transport
4	<u>Clerical support workers</u>	931	Mining and construction labourers
41	General and keyboard clerks	932	Manufacturing labourers
411	General office clerks	933	Transport and storage labourers
412	Secretaries (general)	94	Food preparation assistants
413	Keyboard operators	941	Food preparation assistants
42	Customer services clerks	95	Street and related sales and service workers
421	Tellers, money collectors and related clerks	951	Street and related service workers
422	Client information workers	952	Street vendors (excluding food)
43	Numerical and material recording clerks	96	Refuse workers and other elementary workers
431	Numerical clerks	961	Refuse workers
432	Material-recording and transport clerks	962	Other elementary workers
44	Other clerical support workers	0	<u>Armed forces occupations</u>
441	Other clerical support workers	01	Commissioned armed forces officers
		011	Commissioned armed forces officers
		02	Non-commissioned armed forces officers
		021	Non-commissioned armed forces officers
		03	Armed forces occupations, other ranks
		031	Armed forces occupations, other ranks

APPENDIX 5. CONFIDENTIALITY AGREEMENT FORM TEMPLATE

[YOUR LOGO HERE]

CONFIDENTIALITY AGREEMENT

I, _____, agree with the following statements:

I have read and understood [name of registry]'s Privacy Policy.

I understand that I may come in contact with confidential information during my time at [name of registry]. As part of the condition of my work with [name of registry] I hereby undertake to keep in strict confidence any information regarding any patient (alive or dead), client, employee or any other organization that comes to my attention while at [name of registry]. I will do this in accordance with the [name of registry]'s privacy policy and applicable laws, including those that require mandatory reporting.

I also agree to never remove any confidential material of any kind from the premises of [name of registry] unless authorized as part of my duties, or with the express permission or direction to do so from [registry director].

_____ (Print Staff Name)

_____ (Signature of Staff)

_____ (Signature of witness)

Dated this _____ day of _____, 2_____

APPENDIX 6. APPLICATION FORM FOR RELEASE OF DATA



XXXXXXXXXXXXXXXXX CANCER REGISTRY

APPLICATION FORM FOR RELEASE OF DATA

This form should be completed and accompany each written request for release of cancer registry data. All documents must be submitted to the Registry Director responsible for official approval.

ORGANIZATION OR INDIVIDUAL REQUESTING THE DATA

Name: _____

–

Address: _____

Telephone: _____

Email: _____ Date data are needed: _____

PURPOSE OF DATA

☐ Research ☐ Clinical ☐ Planning ☐ Education ☐ Media

☐ Others, specify _____

Please provide supporting documents for the requested data, including a copy of the research/project proposal and approval from the Research & Ethics Committee if the data is going to be used for research.

DATA ITEMS REQUESTED

Please list the specific data items and year(s) of data requested - use a separate document if necessary.

ASSURANCES

The requested data will not be used for purposes other than those stated above and will not be released to other person(s) or purposes not stated herein. All released data should be destroyed at the end of the activity/project.

All data from the Seychelles National Cancer Registry (SNCR) cited in any presentation or publication should be acknowledged, and the SNCR should receive a copy of the publication upon release.

Name and Signature of Person Requesting Data: _____

Date of Request _____

FOR OFFICE USE ONLY

Approved _____ Date: _____

Processed by: _____ Date: _____

(Name, Signature & Designation)